

EXECUTIVE BOARD

Meeting to be held in Civic Hall, Leeds on
Wednesday, 13th December, 2023 at 1.00 pm

MEMBERSHIP

Councillors

S Arif	A Lamb
D Coupar	
M Harland	
H Hayden	
J Lennox	
J Lewis (Chair)	
J Pryor	
M Rafique	
F Venner	

To note: Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus onto other people.

Note to observers of the meeting: To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CId=102&MId=12196>

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

Item No K=Key Decision	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during consideration of those parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

Item No K=Key Decision	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 22nd November 2023.</p> <p><u>HOUSING</u></p>	11 - 20
6 K			<p>LETTINGS POLICY REVIEW 2023-24</p> <p>To consider the report of the Director of Communities, Housing and Environment outlining proposals for consultation to be undertaken on proposed changes to the Council's Lettings Policy and providing information on the reasons for such proposals. Specifically, the report sets out the proposed consultation process and timescales for the implementation of the new policy and seeks Executive Board approval to commence consultation.</p>	21 - 42

Item No K=Key Decision	Ward	Item Not Open		Page No
7 K			<p data-bbox="676 286 1238 360"><u>SUSTAINABLE DEVELOPMENT AND INFRASTRUCTURE</u></p> <p data-bbox="676 427 1350 533">LEEDS CITY COUNCIL RESPONSE ON THE WEST YORKSHIRE COMBINED AUTHORITY BUS REFORM CONSULTATION</p> <p data-bbox="676 577 1406 864">To consider the report of the Director of City Development presenting the proposed Leeds City Council formal response to the statutory consultation being undertaken by the West Yorkshire Combined Authority (WYCA) on their Bus Reform proposals. The report also responds to the White Paper Motion resolution of Full Council of 15 November 2023.</p> <p data-bbox="676 1010 1370 1084"><u>ADULT SOCIAL CARE, PUBLIC HEALTH AND ACTIVE LIFESTYLES</u></p>	43 - 100
8			<p data-bbox="676 1151 1102 1182">LEEDS PLAY SUFFICIENCY</p> <p data-bbox="676 1227 1406 1585">To consider the joint report of the Director of City Development and the Director of Children and Families which provides an overview of the first Leeds Play Sufficiency Assessment and its future development proposals. The report seeks the Board's endorsement of the Play Sufficiency priorities as outlined, and also the appointment of a 'Play Champion' to raise awareness of Play Sufficiency and to support the work of Play Sufficiency across all Council directorates.</p>	101 - 130

Item No K=Key Decision	Ward	Item Not Open		Page No
9 K	Rothwell		<p><u>CHILDREN'S SOCIAL CARE AND HEALTH PARTNERSHIPS</u></p> <p>OUTCOME OF STATUTORY NOTICE ON A PROPOSAL TO CHANGE THE AGE RANGE AT ROTHWELL PRIMARY SCHOOL, FROM 3-11 YEARS TO 4-11 YEARS AND PERMANENTLY CLOSE THE NURSERY.</p> <p>To consider the report of the Director of Children and Families which presents the outcome of a statutory notice published on 6th October 2023 in respect of a proposal to change the age range of Rothwell Primary School from 3-11 years to 4-11 years and to permanently close the school nursery with effect from 1 January 2024. The report seeks a final decision in respect of this proposal.</p> <p><u>LEADER'S PORTFOLIO</u></p>	131 - 140
10			<p>BEST CITY AMBITION - 2024 UPDATE - INITIAL PROPOSALS</p> <p>To consider the report of the Director of Strategy and Resources seeking endorsement of the initial proposals for an update of the Leeds Best City Ambition. In line with this, the report also seeks agreement to begin the associated formal consultation process including referral to the Strategy and Resources Scrutiny Board, as required by the Council's Budget and Policy Framework Procedure Rules.</p>	141 - 158

Item No K=Key Decision	Ward	Item Not Open		Page No
11			<p>PROPOSED BUDGET FOR 2024/25 AND PROVISIONAL BUDGETS FOR 2025/26 AND 2026/27 AND REVENUE SAVINGS PROPOSALS FOR 2024/25 TO 2026/27</p> <p><u>(11A) Proposed Budget for 2024/25 and Provisional Budgets for 2025/26 and 2026/27</u> To consider the report of the Chief Officer Financial Services which presents the initial proposals for the Council's 2024/25 budget and which seeks agreement to undertaking appropriate consultation on the proposed budget for 2024/25. In addition, the report provides the provisional budget position for 2025/26 and 2026/27.</p> <p><u>(11B) Revenue Savings Proposals for 2024/25 to 2026/27</u> To consider the report of the Chief Officer Financial Services which presents details of revenue savings proposals for the period 2024/25 to 2026/27.</p> <p><u>RESOURCES</u></p>	<p>159 – 230</p> <p>231 – 418</p>
12			<p>FINANCIAL REPORTING 2023/24 - MONTH 7 (OCTOBER)</p> <p>To consider the report of the Chief Officer Financial Services which presents an update on the financial position of the Authority, as at the end of the first 7 months of the 2023/24 financial year.</p>	<p>419 - 464</p>

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13 K			<p data-bbox="676 286 1294 322"><u>ECONOMY, CULTURE AND EDUCATION</u></p> <p data-bbox="676 394 1406 533">SPECIAL EDUCATIONAL NEEDS AND DISABILITIES (SEND) - EDUCATION, HEALTH AND CARE PLANS (EHCP) - REVIEW PROCESS - UPDATE REPORT</p> <p data-bbox="676 577 1406 831">To consider the report of the Director of Children and Families which, following the initial report considered by the Board in October 2023, presents the planned activity to be undertaken as the next stage of the review, with a view to securing improvements in experience and service for children and young people.</p>	465 - 478

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Third Party Recording

Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

Webcasting

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